

Franklin Public Library
Finance Committee Meeting
March 16, 2023
Minutes—Approved July 13, 2023



ATTENDANCE:

Name	Attended	Name	Attended	Name	Attended
Alan Aleksandrowicz	X	Terry Berres	X	Mike Karolewicz	X

ALSO ATTENDED: Jennifer Loeffel, Library Director

- I. **Call to Order:** The meeting was called to order at 5:02 p.m.
- II. **Approval of the Minutes from the November 2, 2022 Finance Committee Meeting:** M. Karolewicz motioned to approve; A. Aleksandrowicz seconded. Motion carried.
- III. **Visitors:** No visitors were present.
- IV. **Business:**
 - a. **Discussion of 2024 Preliminary Library Budget and Strategies:** The Finance Committee reviewed the spreadsheets created by Library Board Treasurer Alan Aleksandrowicz. Some questions were raised about the amounts in Vacation Pay, Group Health and Dental, Telephone, Equipment Rental, Natural Gas, and Janitorial Supplies, which were budget areas that were over-budget in 2022. Jennifer will check with City Accounting Supervisor regarding the overage in Vacation Pay and check to see why the other areas were over-budget.
 - b. **Review and Discussion of Revised Franklin Public Library 5-year Capital Improvement Plan:** Jennifer will continue to document any other additional projects that may need to be funded in the Capital Improvement Plan. Jennifer will meet with the Mayor to determine what the parameters are for City responsibility vs. Library responsibility.

ADJOURNMENT: M. Karolewicz motioned to adjourn at 5:56 p.m.; T. Berres seconded. Motion carried.

Respectfully submitted, Jennifer Loeffel, Library Director